

**April 14, 2026**

**Salem Township Trustees - At the Salem Township Conference Room**

**Page 1 of 3**

The Salem Township Board of Trustees met on April 14, 2026 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton and Heath Kilburn were present. Mrs. Ramsey led all those present in the pledge to the flag.

**Nuisance Building – Hearing 4414 E. Mason Morrow Millgrove Rd.**

**Mrs. Ramsey called the hearing to order**

- Mrs. Ramsey read the rules of the hearing aloud.
  - The board heard sworn testimony from the Township Administrator. Mr. Harrison read such report.

Reports are marked as Exhibit 1 and Exhibit 2

- The owner of the property was not present for the hearing

- At this time Mrs. Ramsey closed the evidentiary portion of the hearing by motion. Mr. Blanton made a motion to close the evidentiary hearing. Mr. Kilburn second the motion. With a roll call vote:

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Mrs. Ramsey will entertain a motion to deliberate in public. Mr. Blanton second the motion. With a roll call vote:

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- After public deliberation, Mr. Blanton made a motion to find the property insecure, unsafe, and structurally defective and we should remove the structure on the property. Mr. Kilburn second the motion. With a roll call vote:

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Resolution 05-2026 The property owner has 30 days to file an appeal with the courts.
- Mr. Harrison will work on getting quotes to have the structure removed.

**Meeting Minutes:**

- The trustees read the minutes from the March 10, 2026 meeting. Mr. Kilburn made a motion to approve the minutes. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Fire Department - Chief Moenster reported:**

- Annual Fish Fry was another success this year.
- Memorial for Chief Fred LaFollette was well attended.
- Hosted the first of two Fire Levy information meetings. Yard signs available for anyone who would like one.

**Administrator/Public Safety Director – Mr. Harrison reported:**

- Presented a new Township Signage checklist spreadsheet. This will help us know what signage we have and when the signs need repaired and or replaced. The trustees liked it and thinks it's a great idea.
- Guardrail Repair on S. Waynesville Rd. – We will be receiving a check from the individuals insurance in the amount of \$6,500.00 We received two quotes for repairs on guardrail. Mrs. Ramsey made a motion to accept the bid from Security Fence Group, Inc. in the amount of \$10,000.00 Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Cemetery Rules and Regulations – the trustees agreed to table the discussion.
- Received 200 tons of salt
- Shadow Lawn – rip-rap installed – looks good
- Culverts on Halls Creek

**Zoning – Mike Yetter, Zoning Inspector reported:**

- 4414 MMM Rd. Owner is complaining about trees of his neighbors. Mr. Yetter looked into it and it is not a zoning violation nor a trustee’s issue.
- 22/3 Lynch property – The camper is being evicted. Property owner is doing the eviction through thru county court. We will let him take care of it, but also monitor the process.
- 22/3 Gramps RV location – Sent letter to notify him he needs a conditional use plan.
- Bramble Bush – Received another complaint about the truck parking on the street. Jesse Campbell is the owner. Mrs. Ramsey made a motion for legal counsel to file a zoning complaint seeking an injunction. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Conditional use hearing on Rauch Property on 22/3 for used car lot scheduled for May 6, 2026
- Mr. Yetter will not be here for the May meeting.

**Guest:** Steve Arrasmith, Craig Shufelt, Troy O’Brown, Dan Blumberg, Jerry Gilbert, Ron Brinkman and Kathleen Applegate

**Guest Comments:**

- Steve Arrasmith with the Warren County Drug Task Force presented their annual report and thanked the Township for their continued support.
- Craig Shufelt with The Salem Morrow Library attended tonight’s meeting with an update on the progress of the new library. They have closed on the property. In the final steps of designs – inside and outside. Ground breaking ceremony planned for early summer, maybe July. Public will be invited. Mrs. Ramsey thanked him for coming and keeping us updated on the progress.

**Trustee Heath Kilburn**

- Asked Administrator Harrison to move cemetery dirt to new maintenance building when available.

**Trustee Ralph Blanton reported:** Nothing at this time

**Trustee Susan Ramsey reported:**

- Mrs. Ramsey asked Administrator Mr. Harrison where we are at on the Maintenance Building permit process. He said he is working on it.

**Cemetery updates:**

**January 2026 Cemetery**

01/13/26	Herald McLaughlin	Sec 3 Lot 70A	SE #2	Tufts
01/16/26	Elias William Kerr	Sec 4 Lot 250	Center East (baby)	Tufts

**February 2026 Cemetery**

02/02/26	Patrick Johnston	Sec 3 Lot 65A	SE Corner	Brown
02/04/26	Jack Procter	Sec 4 Lot 159	Center West	Tufts
02/09/26	Russell P Craig	Sec 4 Lot 139	Center West	Vales
02/14/26	Alfred Allen Oeder	Sec 5 Lot 44	Center West	Vales
02/19/26	Betty Jean Jones Howard	Sec 4 Lot 294	SE #2	Vales

**March 2026 Cemetery**

03/07/26	Charles Maurice	Sec 4 Lot 306	Center West	Baker
03/17/26	Geneva L Smith	Sec 5 Lot 155	SE Corner	Tufts

**April 2026 Cemetery**

04/14/26	Leonard Early	Sec 5 Lot 154	SE Corner	Vales
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**Page 3 of 3**

**Fiscal Business Vicky VonHolle, Fiscal Officer reported:**

- Presented Financials - Reviewed and approval. Mrs. Ramsey made a motion to approve the financials as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Adjournment:**

- With no further business to come before the board, Mrs. Ramsey made a motion to adjourn the meeting at 8:37pm. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea